



Frontier Detectors for Frontier Physics

16th Pisa Meeting on Advanced Detectors

May 26 – June 1 2024 • La Biodola, Isola d'Elba (Italy)

BULLETIN n. 2

This is the second and final announcement of the 2024 Pisa Meeting on Instrumentation that will be held at

*Hotel Hermitage
La Biodola, Isola d'Elba, Italy
May 26–June 1, 2024*

1. Payment instructions and on-site registration

On-site registration will start on Sunday May 26 at 16:00 at the main secretariat desk located at the Hotel Hermitage.

Detailed payment instructions are available on the conference website <https://www.pi.infn.it/pm/registration-fee/> and the payment methods are summarized here for your convenience:

BY BANK TRANSFER

Beneficiary: Frontier Detectors 2024

Bank: INTESA SANPAOLO SPA

Address: Intesa San Paolo, Piazza Paolo Ferrari 10 – 20121 Milano

IBAN: IT33 P030 6909 6061 0000 0401 534

BIC: BCITITMM

Required information: Participant's name – PM2024 fee (transfer fee at the sender's charge)

ON SITE: at the Meeting Registration upon arrival, in cash or by credit card.

Note that fees paid after May 10 (including those paid on site) will have an extra charge of 50 euros.

2. Hotel Accommodation

Participants will be accommodated in the hotels according to their preferences, subject to room availability. The final hotel accommodation will be communicated no later than May 10.

Lunch for all participants will be served at the Hotel Hermitage, while dinner will be at their own Hotel.

For those who booked the accommodation through the conference system, participation and hotel fees include full board at the assigned hotel, including dinner on Sunday May 26 and breakfast on Saturday June 1. Hotel accommodation will be paid for directly at the hotel.

Participants booking their own accommodation can buy meals at Hotel Hermitage at 65 €/each, to be paid directly at the hotel desk.

Gala dinner and all social events are included for all participants.

Detailed information about the hotel rates and cancellation policy are available at <https://www.pi.infn.it/pm/accommodation/>

3. Transportation

Dedicated conference buses will be available to facilitate transfer from Rome and Pisa airports to and from the conference venue at the cost of 50 euro (one-way trip) per participant (independently of the number of accompanying persons). Seat reservation is mandatory and should be done through the registration form by May 5.

Conference buses on Sunday May 26:

- leaving from Fiumicino Roma Airport (International arrivals) at 11:00
- leaving from Fiumicino Roma Airport (International arrivals) at 14:00
- leaving from Pisa airport "G.Galilei" at 15:00

The meeting point for participants will be communicated a few days in advance and published on the conference website.

Conference buses leaving the hotels on Saturday June 1 at 7:00 (ferry at 8:00)

- to Fiumicino Roma airport - expected arrival at 13:30
- to Pisa airport "G. Galilei" - expected arrival at 11:30

The updated timetable of the ferry boat connections is available at <http://www.traghetti-elba.it/>

Participants coming by car are strongly encouraged to book the ferry well in advance (including the return trip), as traffic is heavy in high season.

Conference minibuses will be available upon request from Ferry arrival at Portoferraio harbour to the Hotels, calling the conference desk at +39 334 8998639 (mobile)

4. Kids club

A kids club will be available on the conference premises, free of charge, every day (Monday through Friday) from 8:30 to 12:30 in the morning and from 15:30 to 19:00 in the afternoon. Accompanying children older than 3 years old are welcome to join.

A dedicated babysitting service for younger children will be also available upon request, with hourly rates to be agreed with the hotel.

5. Social activities

A complimentary welcome cocktail for all participants and accompanying persons will be served on Sunday, May 26 at 19:30 at the Hotel Hermitage and Hotel Golfo.

Social activities during the conference include an event on Tuesday night and the gala dinner on Thursday. Participants may also join one of the excursions planned for Wednesday afternoon: a boat trip to Pianosa island, a walking tour and wine tasting in Porto Azzurro, or a visit of Napoleon's former residence in Portoferraio. Participation in excursions is limited and will be on a first-come, first-served basis. Reservation is mandatory through the registration form (the latter will remain open for editing until May 5). Information on social excursions is available at <https://www.pi.infn.it/pm/social-excursions>.

6. Session schedule

The preliminary sessions schedule is available on the Indico conference site. The final, detailed program will be available shortly before the start of the conference on the same web site.

7. Instruction to contributors

Contributors are requested to provide an electronic copy of their talk or poster in PDF format, uploading it to the INDICO timetable. Presentation of talks prepared in other formats is not possible. Presentations will be made only using the computer available in the conference room; the use of personal laptops is not allowed.

Posters will be displayed in electronic form only, and printed versions will not be accepted. Detailed instructions for poster preparation are available at <https://agenda.infn.it/event/37033/page/8702-poster-instructions>

8. Young researcher awards

A few awards will be granted during the conference for the best contributions by young researchers. The awards are reserved to students or young postdocs (holding a PhD obtained no earlier than January 1, 2019). All eligible participants with oral or poster contributions are encouraged to apply through the conference registration form, where they can state that they meet the criteria, and can optionally upload a CV.

9. Proceedings

The Proceedings of the Conference will be published as a special issue of Nuclear Instruments & Methods in Physics Research A. The length of the contributions for final publication is (including title page and figures) is four pages for oral contributions and two pages for poster contributions. The deadline for submission is set for June 30, 2022. No extensions will be granted, so please plan ahead considering all the steps in the paper preparation and approval process.

The journal submission and the peer review process will be managed entirely online using Elsevier's Editorial System (EES). Instructions for submission will be given directly to the authors as soon as available. Manuscripts should contain original research work presented at the conference and will not be accepted if they have been or are being published elsewhere.

In order to facilitate the review process and allow for the publication of high-quality conference proceedings in a timely fashion, we kindly ask all participants to express their availability to act as reviewers for one or more specific sessions on the conference registration form.

10. Contacts during the conference

For any problems, you can contact the conference secretariat a

Telephone:

+39 334 8998639 (mobile)

+39 0565 974627 (secretariat desk)

E-mail:

pisameet@pi.infn.it